



Pursuant to Article 48, paragraph , sub-paragraph 1.12 of Law No. 08/L-257 on the Administration of Tax Procedures, and based on the legal provisions under Article 16 of Law No. 03/L-212 on Labor, the General Director of the Tax Administration of Kosovo announces:

COMPETITION for the admission of fifty (50) students for internship

General Information:

The Tax Administration of Kosovo (TAK) offers paid internship opportunities for active students, with the aim of allowing the professional staff of the Tax Administration of Kosovo to share their experiences with the students who will complete this internship, which enables them to connect the knowledge gained during their studies with practical work at the Kosovo Tax Administration.

For this purpose, the Kosovo Tax Administration offers the opportunity to engage fifty (50) active students, under the following conditions and criteria:

Payment amount: 350 euros (gross) per month;

Hours: regular;

Duration: six (6) months;

Location: Internship will be carried out in the Regional Tax Departments as follows:

Prishtina	15 interns
Mitrovica	5 interns
Peja	5 interns
Prizren	10 interns
Gjakova	5 interns
Ferizaj	5 interns
Gjilan	5 interns

Field where the internship will be carried out:

Students will engage in carrying out tasks and activities together with Tax Administration staff.

Internship will mainly be carried out in the field and the focus will be on placing stickers (adhesive labels) on the premises of businesses that carry out economic activities in the territory of Kosovo.

Application criteria:

- Candidates for internships must be active undergraduate students.

- In order to select the best students for engagement, in addition to reviewing applications and supporting documents, the Tax Administration will organize a short interview with candidates interested in engagement.

Required documentation for application:

- The official TAK application for internships;
- Cover (motivation) letter emphasizing interest for doing internship at TAK;
- List of grades from the respective university for active students;
- A reference letter;
- Copy of ID card or other identification document.

Deadline and method of application:

The application deadline for interested candidates will be open eight (8) calendar days from the date of announcement of the competition on the official website of the Kosovo Tax Administration: www.atk-ks.org, respectively from: 09.12.2025 to 16.12.2025 at 16.00. The Internship Application Form can be downloaded on the official website of TAK.

Candidates interested in doing internship at TAK should send the completed documentation electronically to the Head of the HRD at the official email address: Xhylieta.Gjyshinca@atk-ks.org, or physically at the Human Resources Division at the TAK Central Office at the address: Corner of Bill Clinton and Dëshmorët e Kombit Streets, Prishtina.

Contact number: **03833820025022**